

# Application for an exempt activity

## Part B – paragraph 45



Notification of an exempt activity: storage and recovery of scrap metal or dismantling of depolluted waste motor vehicles

The Environmental Permitting (England and Wales) Regulations 2007  
 Environmental Permitting Regulations 2007 Schedule 3 Paragraph 45

**Fill in this part of the form, together with parts A and F, if you are applying to register a new paragraph 45 exempt activity or renewing an existing registration under paragraph 45.**

**Please read through the guidance notes and the form carefully before you fill the form in.**

### How to let us know about the operation

Use this form if you want to store or recover

- scrap metal
- depolluted waste motor vehicles
- lead acid motor vehicle batteries.

‘Depolluted’ vehicles have had their batteries and other hazardous components and liquids removed. There is more about this in the guidance notes.

These are operations that qualify as exempt from the need for an environmental permit. See paragraph 45, schedule 3 of the regulations.

Storage of these waste materials is only allowed if they are to be recycled or reclaimed at an exempt or permitted site.

The form asks for the information we need to decide if your operation can be registered as exempt from permitting. If you fill in the form accurately, it will help us deal with the notification more quickly.

You will have to make separate notifications for each additional exempt operation.

When you make the notification, please make sure you

- 1 Answer all the questions that apply to you. If any of the questions do not apply to you, please write ‘NA’.
- 2 Send the correct payment with your notification form. Please see the ‘Charges Scheme and Guidance’ document on our website or speak to one of our advisors on the number given below

**It is an offence to carry out this exempt operation without being registered with us.**

Please contact us if you are unclear about anything in this form. The general enquiries number is **08708 506 506**.

### Contents

- 1 About the notification
- 2 Address of the activity location
- 3 Scrap metal details
- 4 Waste types – depolluted motor vehicles
- 5 Waste types – lead acid motor vehicle batteries
- 6 Waste types – non-scrap metal
- 7 Occupancy
- 8 Supporting documents
- 9 How to contact us

## 1 About the notification

### 1a Customer reference number

Do you have a customer reference number?

No  Please ensure you have completed part A of this form and go to question 1b

Yes  Please complete the questions below

What is your customer reference number? \_\_\_\_\_

Please state the party name to which the customer reference number relates \_\_\_\_\_

### 1b Type of notification

Registering an exempt activity for the first time   
 Go to question 2

Renewing an existing registration under paragraph 45   
 Go to question 1c

### 1c Please give details of the current or previous registration

Registration number \_\_\_\_\_

Expiry date of current registration (DD/MM/YYYY) \_\_\_\_\_

### 1d Have any of the current registration details changed?

No  Go to section 8, ‘Supporting documents’

Yes  Please complete the form by entering your new information where relevant

Provide new or amended plans and other evidence to support your changes.

## 2 Address of the activity location

### 2a Is the activity address the same as the applicant's address?

Yes  Go to question 2b

No  Please give details below

Address

Postcode

### 2b Is the site contact the same as the applicant?

Yes  Go to question 3

No  Please give details below

Title (Mr, Mrs, Miss and so on)

First name

Last name

Position

Address

Postcode

Contact numbers, including the area code

Phone

Mobile

Fax

Email

## 3 Scrap metal details

### 3a Will you be storing or recovering scrap metal?

Yes  Go to question 3b

No  Go to question 4

### 3b Please give the following details about the waste you propose to store and treat

#### Scrap metal waste

|   | Ferrous metals or alloys | Non-ferrous metals or alloys | Turnings, shavings or chippings |
|---|--------------------------|------------------------------|---------------------------------|
| Maximum tonnage stored at any one time    | <input type="text"/>     | <input type="text"/>         | <input type="text"/>            |
| Sorting                                   | <input type="checkbox"/> | <input type="checkbox"/>     | <input type="checkbox"/>        |
| Grading                                   | <input type="checkbox"/> | <input type="checkbox"/>     | <input type="checkbox"/>        |
| Baling                                    | <input type="checkbox"/> | <input type="checkbox"/>     | <input type="checkbox"/>        |
| Shearing by manual feed                   | <input type="checkbox"/> | <input type="checkbox"/>     | <input type="checkbox"/>        |
| Compacting                                | <input type="checkbox"/> | <input type="checkbox"/>     | <input type="checkbox"/>        |
| Crushing                                  | <input type="checkbox"/> | <input type="checkbox"/>     | <input type="checkbox"/>        |
| Cutting by handheld equipment             | <input type="checkbox"/> | <input type="checkbox"/>     | <input type="checkbox"/>        |
| Maximum tonnage treated in any seven days | <input type="text"/>     | <input type="text"/>         | <input type="text"/>            |

### 3 Scrap metal details, continued

#### 3c Will you be storing the waste on an impermeable pavement with a sealed drainage system?

Yes

No  You are required under this exemption to store all waste on an impermeable pavement with a sealed drainage system. You must have this in place before you start this activity.

### 4 Waste types – depolluted motor vehicles

#### 4a Will you be treating depolluted waste motor vehicles?

Yes  Go to question 4b

No  Go to question 5

#### 4b How will you be treating the waste motor vehicles?

Dismantling

Rebuilding

Restoring or reconditioning

#### 4c Number of waste motor vehicles

Stored at any one time \_\_\_\_\_

Treated within any seven-day period \_\_\_\_\_

#### 4d Will you be storing the waste motor vehicles on an impermeable pavement with a sealed drainage system?

Yes

No  You are required under this exemption to store all waste on an impermeable pavement with a sealed drainage system. You must have this in place before you start this activity. Please refer to the guidance for further information.

### 5 Waste types – lead-acid motor vehicle batteries

#### 5a Will you be dealing with lead-acid motor vehicle batteries?

Yes  Go to question 5b

No  Go to question 6

#### 5b Number of lead-acid motor vehicle batteries

Stored at any one time \_\_\_\_\_

Treated within any seven-day period \_\_\_\_\_

#### 5c Will the batteries be stored in sealed containers?

Yes

No  You are required under this exemption to store all lead acid batteries in a sealed container. You must have this in place before you start this activity. Please refer to the guidance for further information.

#### 5d Will you be storing the batteries on an impermeable pavement with a sealed drainage system?

Yes

No  You are required under this exemption to store all waste on an impermeable pavement with a sealed drainage system. You must have this in place before you start this activity. Please refer to the guidance for further information.

### 6 Waste types – non-scrap metal

#### 6a Do you intend to store non-scrap metal?

Yes  Go to question 6b

No  Go to question 7

#### 6b Will you be storing it on an impermeable pavement with a sealed drainage system?

Yes

No  You are required under this exemption to store all waste on an impermeable pavement with a sealed drainage system. You must have this in place before you start this activity. Please refer to the guidance for further information.

### 7 Occupancy

#### Occupancy of the land

You must have the consent of the person who occupies the land (for example, the tenant) before you start the activity.

#### 7a Does the establishment or undertaking occupy the land?

No  Go to question 7b

Yes  Go to question 8

## 7 Occupancy, continued

### 7b Do you have the occupier's consent to carry out the activity?

Yes  Go to question 7c

No  Please give reasons why you are entitled to carry out this activity without the consent of the owner below.

### 7c Please give the occupant's details

Title (Mr, Mrs, Miss and so on)

First name

Last name

Company or organisation name if applicable

Address

Postcode

Contact numbers, including the area code

Phone

Mobile

Fax

Email

## 8 Supporting documents

If you are making a new application you must provide us with supporting documents.

Use the guidance to help you understand what supporting information we require and what it should contain. It is important that you do this carefully.

**If essential documentation has not been provided we will not be able to assess your proposal and all documentation will be returned to you without further processing.**

Please tick and complete as appropriate or mark with 'NA' (not applicable) where relevant.

### 8.1 Site plan

Document reference numbers

### 8.2 Security details

Document reference numbers

### 8.3 Annual summary of waste recovered (renewals)

Document reference numbers

### 8.4 Any continuation sheets

Please give details of question numbers

## 9 How to contact us

If you need help filling in this form, please contact the person who sent it to you or contact us as shown below.

General enquiries: 08708 506 506 (Monday to Friday, 8am to 6pm)

Textphone: 08702 422 549 (Monday to Friday, 8am to 6pm)

Email: [enquiries@environment-agency.gov.uk](mailto:enquiries@environment-agency.gov.uk)

Website: [www.environment-agency.gov.uk](http://www.environment-agency.gov.uk)

If you are happy with our service, please tell us. It helps us to identify good practice and encourages our staff. If you're not happy with our service, please tell us how we can improve it.

**Please tell us if you need information in a different language or format (for example, in large print) so we can keep in touch with you more easily.**

### For Environment Agency use only

Date received (DD/MM/YYYY)

\_\_\_\_\_

Our reference number

\_\_\_\_\_

Payment received?

No

Yes

Amount received

£ \_\_\_\_\_