

Application for an exempt activity

Part B – paragraph 46



Notification of an exempt activity: dunnage burning on or near docksides

The Environmental Permitting (England and Wales) Regulations 2007
Environmental Permitting Regulations 2007 Schedule 3 Paragraph 46

Fill in this part of the form, together with parts A and F, if you are applying to register a new paragraph 46 exempt activity or renewing an existing registration under paragraph 46.

Please read through the guidance notes and the form carefully before you fill the form in.

How to let us know about the operation

Use this form if you want to burn packing material for protecting cargo, known as dunnage, on or near docksides that you believe qualifies as exempt from permitting. This can include plant tissue waste, infested materials or cargo packing for which notice is given for burning under plant health legislation.

The form asks for the information we need to decide if your operation can be registered as exempt from requiring a permit. If you fill in the form accurately, it will help us deal with the notification more quickly.

This notification form is for use in connection with an exempt activity as listed in paragraph 46, schedule 3 of the regulations.

The exemption is valid for 12 months and covers all dunnage burning within that period.

When you make the notification, please make sure you

- 1 Answer all the questions that apply to you. If any of the questions do not apply to you, please write 'NA'. If you leave anything out, we may need to get in touch with you for the information.
- 2 Send the correct payment with your notification form. Please see the 'Charges Scheme and Guidance' document on our website or speak to one of our advisors on the number given below.

We recommend your notification is sent to us at least **25 working days** before the date you intend to carry out the exempt operation, or in the case of a renewal, before the existing registration expires. The expiry date will be 12 months from the date of registration or last renewal.

It is an offence to carry out this exempt operation without being registered with us.

Please contact us if you are unclear about anything in this form. The general enquiries number is **08708 506 506**.

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1 About the notification

1a Customer reference number

Do you have a customer reference number?

No Please ensure you have completed part A of this form and go to question 1b

Yes Please complete the questions below

What is your customer reference number? _____

Please state the party name to which the customer reference number relates

1b Type of notification

Registering an exempt activity for the first time

Go to question 2

Renewing an existing registration under paragraph 46

Go to question 1c

1c Please give details of the current or previous registration

Registration number _____

Expiry date of current registration (DD/MM/YYYY) _____

1d Have any of the current registration details changed?

No Go to section 6, 'Supporting documents'

Yes Please complete the form by entering your new information where relevant

Provide new or amended plans and other evidence to support your changes.

2 About the waste

2a Is the waste solid timber dunnage (EWC code 15 01 03) only?

Yes Go to question 3

No This exemption is only applicable to plant waste matter that is subject to a Notice under Regulation 22 of the Plant Health (Great Britain) Order 1993. Please complete question 2b.

2b Waste description

3 Activity details – burning location

Burning must be carried out on a hardstanding and the location must be secure so that the general public cannot gain access.

3a Is the location of this activity the same as the applicant's address?

Yes Go to question 3b

No Please give details below

Address

Postcode

3b Please provide an accurate Ordnance Survey national grid reference of the activity location

For example, SJ 99999 99999

3c What kind of facility do you intend to use?

Incinerator

Open-air burning

4 Storage location

4a Is the storage address the same as the applicant's address?

Yes Go to question 4b

No Please give details below

Address

Postcode

4b Please provide an accurate Ordnance Survey national grid reference of the storage location

For example, SJ 99999 99999

5 Occupancy

Occupancy of the land

You must have the consent of the person who occupies the land (for example, the tenant) before you start the activity.

5a Does the establishment or undertaking occupy the land?

No Go to question 5b

Yes Go to section 6

5b Do you have the occupier's consent to carry out the activity?

Yes Go to question 5c

No Please give reasons why you are entitled to carry out this activity without the consent of the owner below

5c Please give the occupant's details

Title (Mr, Mrs, Miss and so on)

First name

Last name

Company or organisation name if applicable

Address

Postcode

Contact numbers, including the area code

Phone

Mobile

Fax

Email

6 Supporting documents

Please provide a site map or plan with your application. If you are renewing a registration please resubmit this document only where there are changes. Details of what must be included in supporting documents are explained in the guidance.

Use the guidance to help you understand what supporting information we require and what it should contain. It is important that you do this carefully.

If essential documentation has not been provided we will not be able to assess your proposal and all documentation will be returned without further processing.

Please tick and complete as appropriate or for renewals or notice of changes enter 'NA' if not applicable.

6.1 Site map or plan

Document reference numbers

6.2 Continuation sheets

Please give details of question numbers

6 Supporting documents, continued

6.3 Evidence of any changes (renewal)

Please give details of question numbers

6 How to contact us

If you need help filling in this form, please contact the person who sent it to you or contact us as shown below.

General enquiries: 08708 506 506 (Monday to Friday, 8am to 6pm)

Textphone: 08702 422 549 (Monday to Friday, 8am to 6pm)

Email: enquiries@environment-agency.gov.uk

Website: www.environment-agency.gov.uk

If you are happy with our service, please tell us. It helps us to identify good practice and encourages our staff. If you're not happy with our service, please tell us how we can improve it.

Please tell us if you need information in a different language or format (for example, in large print) so we can keep in touch with you more easily.

For Environment Agency use only

Date received (DD/MM/YYYY)

Our reference number

Payment received?

No

Yes

Amount received

£ _____