

# Application for an exempt activity Part B – paragraph 9



Notification of an exempt activity: reclamation, restoration or improvement of land

The Environmental Permitting (England and Wales) Regulations 2007  
Environmental Permitting Regulations Schedule 3 Paragraph 9

**Fill in this part of the form, together with parts A and F, if you are applying to register a new paragraph 9 exempt activity or renewing an existing registration under paragraph 9.**

**Please read through the guidance notes and the form carefully before you fill the form in.**

### How to let us know about the operation

Use this form if you want to carry out land reclamation, restoration or improvement that you believe qualifies as exempt from the need for an environmental permit. It can also be used for renewing a registration.

The form asks for the information we need to decide if your operation can be registered as exempt from requiring a permit. If you fill in the form accurately, it will help us deal with the notification more quickly.

This notification form is for use in connection within an exempt operation as listed in paragraph 9, schedule 3 of the regulations. See page 1 of the guidance notes for more information.

**You will have to make separate notifications for each additional exempt operation.**

When you make the notification, please make sure you

- 1 Answer all the questions that apply to you. If any of the questions do not apply to you, please write 'NA'. If you leave anything out, we may need to get in touch with you for the information.
- 2 Send the correct payment with your notification form. Please see the 'Charges Scheme and Guidance' document on our website or speak to one of our advisors on the number given below.

Your notification for a new paragraph 9 registration **must** reach us at least **25 working days** before the date you intend to carry out the exempt activity, or, in the case of a renewal, before the existing registration expires. The expiry date will be 12 months from the date of registration or last renewal.

It is an offence to carry out this exempt operation without being registered with us.

Please contact us if you are unclear about anything in this form. The general enquiries number is **08708 506 506**.

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## 1 About the notification

### 1a Customer reference number

Do you have a customer reference number?

No  Please ensure you have completed part A of this form and go to question 1b

Yes  Please complete the questions below

What is your customer reference number?

Please state the party name to which the customer reference number relates

### 1b Type of notification

Registering an exempt activity for the first time

Go to question 2

Renewing an existing registration under paragraph 9

Go to question 1c

### 1c Please give details of the current or previous registration

Registration number

Expiry date of current registration (DD/MM/YYYY)

**1 About the notification, continued**

**1d Have any of the current registration details changed?**

No  Go to section 6, 'Supporting documents'

Yes  Please complete the form by entering your new information where relevant

Provide new or amended plans and other evidence to support your changes.

**2 About the waste**

**2a Please give the following details about the wastes you propose using**

Type of waste	Producer of the waste	Physical form	Amount	Six-digit EWC code
Example: waste bricks	Smith's warehouse	Solid	100 tonnes	17 01 02

Continue on a separate sheet if you need to.

**2b Are you using materials from paragraph 9 table (2) part 1?**

No  You will need to submit parts 1 (attached) and 2 of the pollution risk assessment. Go to question 3

Yes  Please answer the question below

Are you spreading potentially contaminated wastes?

No  You will need to submit part 1 (attached) only of the pollution risk assessment

Yes  You will need to provide us with an analysis of the waste and both sections 1 (attached) and 2 of the pollution risk assessment

**3 Where will the spreading take place?**

**3a Is the activity address the same as the applicant's address?**

Yes  Go to question 3b

No  Please give details below

Address

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode

\_\_\_\_\_

**3b Please provide location details of where the activity will occur and the Ordnance Survey national grid reference**

For example, SJ 99999 99999

\_\_\_\_\_

Type of land, field numbers, etc.

\_\_\_\_\_

If there is more than one treatment area at this location, please enter the same details for each area.

Type of land, field numbers, etc.

\_\_\_\_\_

\_\_\_\_\_

Continue on separate sheets if you need to.

### 3 Where will the spreading take place?, continued

#### 3c Was the waste entered previously a part 2 type waste?

No  Go to question 3e

Yes  Go to question 3d

#### 3d What is the purpose of the treatment?

Agricultural benefit

Ecological improvement

#### 3e Will you be storing under this exemption?

Yes  Please give details below

No  Go to question 4

Please provide an accurate grid reference of the primary storage location and location details.

For example, SJ 99999 99999

Type of land, field numbers, etc.

#### 3f Temporary storage of waste

Do you intend to have temporary storage of waste elsewhere?

Yes  You must identify the additional storage location/s on the site location map and risk assessment

No

### 4 Occupancy

#### Occupancy of the land

You must have the consent of the person who occupies the land (for example, the tenant) before you start the activity.

#### 4a Does the establishment or undertaking occupy the land?

No  Go to question 4b

Yes  Go to question 5

#### 4b Do you have the occupier's consent to carry out the activity?

Yes  Go to question 4c

No  Please give reasons why you are entitled to carry out this activity without the consent of the owner below

#### 4c Please give the occupant's details

Title (Mr, Mrs, Miss and so on)

First name

Last name

Company or organisation name if applicable

Address

Postcode

Contact numbers, including the area code

Phone

Mobile

Fax

#### 4 Occupancy, continued

Email

#### 5 Waste usage

##### 5a Do you need planning permission for this activity?

No  Please say why not

Yes  Has it been granted?

No  You will be committing an offence if you start this activity before permission is granted

Yes  Please provide a copy with your supporting documentation

##### 5b Will the waste exceed 2,500 cubic metres/hectare?

No

Yes  Please provide a scale plan and cross-section showing final levels of the land affected (or mark on the plan) with your supporting documentation

#### 6 Supporting documents

If you are making a new application you must provide us with supporting documents.

If you are renewing an existing registration that is claiming agricultural benefit or ecological improvement, then you will need to include an up-to-date certificate of agricultural benefit or ecological improvement. Other documentation may be required where you have not provided that item previously, where they are out of date (such as a soil analysis that is more than four years old) or where there have been changes.

Use the guidance to help you understand what supporting information we require and what it should contain. It is important that you do this carefully.

If essential documentation has not been provided we will not be able to assess your proposal and all documentation will be returned without further processing.

Please tick and complete as appropriate or for renewals or notice of changes enter 'NA' if not applicable.

##### 6.1 Map or plan

Document reference numbers

##### 6.2 Waste analysis (if you said you are using potentially contaminated waste in question 2b)

Document reference numbers

##### 6.3 Soil analysis

Document reference numbers

##### 6.4 Scale plan and cross-section showing final levels of land affected by spreading (if you answered 'Yes' to question 5b)

Document reference numbers

## 6 Supporting documents, continued

### 6.5 Pollution risk assessment (part 1 attached)

Document reference numbers

### 6.6 Evidence of planning permission (if applicable; see question 5a)

Document reference numbers

### 6.7 Certificate of agricultural or ecological improvement

### 6.8 Continuation sheets

Please give details of question numbers

## 7 How to contact us

If you need help filling in this form, please contact the person who sent it to you or contact us as shown below.

General enquiries: 08708 506 506 (Monday to Friday, 8am to 6pm)

Textphone: 08702 422 549 (Monday to Friday, 8am to 6pm)

Email: [enquiries@environment-agency.gov.uk](mailto:enquiries@environment-agency.gov.uk)

Website: [www.environment-agency.gov.uk](http://www.environment-agency.gov.uk)

If you are happy with our service, please tell us. It helps us to identify good practice and encourages our staff. If you're not happy with our service, please tell us how we can improve it.

**Please tell us if you need information in a different language or format (for example, in large print) so we can keep in touch with you more easily.**

### For Environment Agency use only

Date received (DD/MM/YYYY)

Our reference number

Payment received?

No

Yes

Amount received

£

## Appendix 1

### Paragraph 9 exemption: reclamation, restoration or improvement of land

#### Part 1: pollution risk assessment

##### Please note

You must answer the questions below which address pollution risks common to all storage and spreading applications. If this information is not submitted, we will not be able to process your notification and it is likely to be rejected.

Please refer to section C5 of the guidance under Pollution Risk Assessment Part 1 for more advice on how to answer these questions and the sort of information we will be looking for.

**i) Please indicate if there are any additional storage areas, giving grid references.**

**ii) Describe how you will store the waste securely to prevent pollution or harm to human health.**

**iii) State the available capacity of the storage facility.** \_\_\_\_\_

**iv) Enter how much waste you intend to store at any one time.** \_\_\_\_\_

**v) Enter the date when you first plan to store the waste.** \_\_\_\_\_

**vi) Please confirm that the storage location of the waste will be outside those proximities listed in the guidance.**

Yes

No

**vii) What industrial or man-made development has the land been subject to?**

**viii) State whether the land is within a**

- nitrate vulnerable zone

Yes

No

- 1 km radius of an environmentally sensitive site.

Yes

No