

Waste tonnage return form Version: 1.1



Office use only

Date of issue (DD/MM/YYYY)	Sent requiring correction (DD/MM/YYYY)
_____	_____
Date received (DD/MM/YYYY)	Return rejected (DD/MM/YYYY)
_____	_____
	Return submitted (DD/MM/YYYY)

Use this form to tell us the type and quantity of controlled waste you have processed on your site over the last quarter. Please read through the whole form and guidance notes before you start filling anything in. **Mandatory fields marked by ***

Your return must be submitted within the following period:
 After: _____ and before: _____
Failure to comply with these dates may result in enforcement.

When completed please post to:
National Operator Returns Team
The Environment Agency
Customer Contact Centre
Quadrant Two
99 Parkway Avenue
Sheffield
S9 4WF

Please contact 08708 506 506 if you have any queries.

1 Return period and contact details

Return period *

Contact name for this return *

Position *

Contact tel. *

Contact email

2 Permit, operator and site details

Permit No. *

Site operator name *

Site name *

Site address *

Postcode *

Type of facility *

2 Permit, operator and site details, continued

Are you operating a landfill? *

Yes

No

If yes, go to Section 3. If you are not operating a landfill, go to Section 4.

3 Landfill sites only

This section must be completed for landfill sites.

Remaining void space covered by this permit

_____ cubic metres.

Method of calculating void space

Date last surveyed or estimated (DD/MM/YYYY)

4 Return details

Are you submitting a nil return?*

Yes

No

If submitting a nil return, state reason for nil return, then go to the Declaration – Section 7 on page 2.

If not submitting a nil return was a weighbridge used?
(Complete this if your answer to 4 was No)

Yes

No

If yes, give percentage weighed

_____ %

Now go to Sections 5 and 6 (Waste received and Waste removed).

7 Declaration

Please make sure you have filled in all the sections that apply to you before signing this declaration.

I certify that the information in this return is correct to the best of my knowledge and belief.

I enclose _____ continuation sheets

Title _____

First name _____

Last name _____

Position _____

Phone _____

Date (DD/MM/YYYY) _____

Signature _____

The information you provide will be used by the Environment Agency to enable it to fulfill its regulatory and waste management planning responsibilities

8 The Data Protection Act 1998

We, the Environment Agency, will process the information you provide so that we can deal with your application, make sure you keep to the conditions of the license, permit or registration, process renewals and keep the public registers up to date.

- offer you documents or services relating to environmental matters
- consult the public, public organisations and other organisations (for example, the Health and Safety Executive, local authorities, the emergency services, the Department for Environment, Food and Rural Affairs) on environmental issues
- carry out research and development work on environmental issues
- provide information from the public register to anyone who asks
- prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken, and take any action that is needed
- assess whether customers are satisfied with our service, and to improve our service, and
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows).

We may pass the information on to our agents or representatives to do these things for us.

6 Waste removed from site

Destination	EWC waste code	Municipal source (Y/N)	State	Destination Facility Disposal and Recovery code	Amount in tonnes
Running total					