

## How to pay your application charge

You can pay your application charge to us in a number of different ways.

1. Cheque
2. Credit/ Debit card
3. BACS transfer

### 1. Cheque

Cheques should be made payable to 'The Environment Agency' and enclosed with the application form.

### 2. Credit/ Debit card

To pay by credit / debit card enclose a completed the CC1 form with your application.

**Form CC1: Credit and debit card payments only (PDF, 318KB)**

### 3. BACS transfer

#### Sites in England

To pay via the BACS system, you need to contact your bank to set up an electronic money transfer.

You will need the following information:

**Our bank details:** Barclays Bank Plc, 15 Queen Square, Bristol, BS1 4NP  
**Account Name:** Environment Agency Receipts Account  
**Sortcode:** 20-13-42  
**Account Number:** 20744646  
**Reference Number:** PSCAPPXXXXYYYY

You need to create your own reference number. It should begin with PSCAPP (to reflect that the application is for a permitted activity) and it should include the first five letters of the company name (replacing the X's in the above reference number) and a unique numerical identifier (replacing the Y's in the above reference number). The reference number that you supply will appear on our bank statements.

#### Sites in Wales

To pay via the BACS system, you will have to contact your bank to set up an electronic money transfer.

You will need the following information:

**Our bank details:** Barclays Bank Plc, 15 Queen Square, Bristol, BS1 4NP  
**Account Name:** Environment Agency Receipts Account  
**Sortcode:** 20-13-42  
**Account Number:** 00440108  
**Reference Number:** PSCAPPXXXXYYYY

You will need to create a customer reference number. It should begin with PSCAPP (to reflect that the application is for a permitted activity) and it should include the first five letters of the company name (replacing the X's in the above reference number) and a unique numerical identifier (replacing the Y's in the above reference number). The reference number that you supply will appear on our bank statements.