

HOW TO WRITE A PROBLEMATIC WASTE STREAM ACTION PLAN

1. What is the waste?

You should briefly describe what the waste is and detail the EWC code the waste will be described under.

2. What is the process that produces the waste?

You should briefly explain the process that produces the waste.

3. How are you going to eliminate the waste as a PWS?

You should identify all the possible ways your PWS can be/may be resolved.

For hazardous wastes, resolution might be by way of:

- Using less hazardous components in the manufacturing process
- Re-engineering the manufacturing process so as to produce a waste that is WAC compliant
- Treating the waste on site or off site to be WAC compliant
- Subjecting the waste to available recovery or disposal activities

For non-hazardous liquid wastes, resolution might be by:

- Changing production processes, so that liquid wastes are not produced at all, or can be treated or re-used on site
- Treating liquid wastes on site, to produce a waste which can be recovered or disposed of elsewhere
- Off-site treatment, in either a sewage works (with agreement of the sewerage undertaker) or waste treatment plant.

4. What are the actions that will be taken?

You should explain what action(s) you will take and detail the date by which the action(s) will be completed.

The courses of action might, for example, include the commissioning of new equipment or the use of a newly authorised disposal or recovery activity.

5. Monitoring progress –what are the key developmental stages?

You should aim to undertake the course of action that resolves the PWS in the shortest amount of time. Each action should include key developmental stages with dates set for the completion of each stage. We will monitor your progress against these dates.

Key developmental stages might, for example, include the phasing in of less hazardous components, or the commissioning of new abatement equipment or new treatment plant.

6. How will you be dealing with the PWS in the interim pending a decision?

You should detail how you are proposing to dispose of the waste whilst you are resolving the PWS. This is most likely to be by disposing of it at landfill. You should detail:

- The name and permit number of the target landfill at which you plan to dispose of the waste
- The operator name for that landfill
- Confirmation that the landfill can accept the waste. If the target landfill is not permitted for the waste type you should contact us.

- The EWC code the waste will be described under.

Other sources of help in developing an action plan

You may find it useful to refer back to the statement of claims which details some of the resolutions that have been agreed for other problematic wastes to date. You can get more help from your local Environment Officer or by telephoning us on 08708 506 506.